

AQAR REPORT 2014 – 2015

1. Kindly provide the details of the institution

Name of Institution:	Sir Vithaldas Thackersey College of Home Science (Autonomous), S.N.D.T. Women's University, Mumbai – 400 049.
Year of Establishment of the Institution:	1959
Address Line 1:	S.N.D.T. Women's University, Sir Vithaldas Vidyavihar,
Address Line 2:	Juhu Campus, Santacruz (W),
City/Town:	Mumbai
State:	Maharashtra
Postal Code:	400 049
Email Address:	svtcollegehomescience@yahoo.co.in

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	2014
Current Grade:	A
CGPA:	Institutional score 3.09

3. Institutional Status

Autonomous

4. Contact Person Details

Name of Head of Institution:	Dr. Jagmeet Madan, Principal
Contact Phone:	022 - 26602504
Email:	dr.jagmeetmadan@gmail.com
Website URL:	www.svt.edu.in
Name of IQAC Coordinator	Dr. Rekha Battalwar
Email:	svtcollegehomescience@yahoo.co.in drrekhab12@gmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programs and activities, strategies and action plans for institution building.

5. Number of academic programs existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	B.Sc. Home Science
Post Graduate (MA/M.Sc./M.Com etc.)	0
Research Programs (M.Phil./Ph.D.)	0
Certificate Programs	06
Professional Programs (B.Tech/ M.Tech/ B.Ed/ M.Ed/ Medicine/ Pharmacy/ Paramedical/ Nursing etc)	0
Other value added programs	0
Any other program offered (Specify)	03

6. Details on Program Development (Enter a number; 0 for nil)

New programs added during the year	0
New programmes designed	0
Programes under revision	07
Interdepartmental collaborative programs	0
Interinstitutional collaborative programs	02
Number of review committee recommendations implemented (Total)	12
Number of NAAC peer team recommendations implemented	09
Number of UGC/any other expert committee recommendations implemented	02
Number of review committee recommendation under implementation	07
Number of NAAC peer team recommendations under implementation	03
Number of UGC/ any other expert committee recommendations under implementation	04

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programs	40
Total faculty on rolls	28
Faculty added during the Year	0
Faculty positions vacant	14
Faculty left during the year	02
Total number of visiting Faculty	31
Total number of guest Faculty	52

8. Qualification of Faculty

PhD and Above	7
MPhil	4
Masters	15
Any other (Specify)	1(Architect)

9. Faculty qualification improvement

PhD awarded to existing Faculty	--
MPhil awarded to existing Faculty	--
Any other degree awarded to existing faculty	--

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)	14
Administrative staff (Actual strength)	12
Added during the year of Reporting	-
Left during the year	02
Number of posts vacant	03

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff class IV (Total sanctioned strength)	18
Technical Support Staff (Actual strength)	10
Added during the year	-
Left during the year	01
Number of posts vacant	08

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) in line with the vision, mission and goals of the institution.

12. Establishment details

DD MM YYYY

01	/	04	/	2004
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Year of establishment of IQAC

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	12
Number of Alumni in IQAC	0
Number of Students in IQAC	0
Number of Faculty in IQAC	6
Number of Administrative Staff in IQAC	1
Number of Technical Staff in IQAC	0
Number of Management Representatives	02
Number of External experts in IQAC	03
Number of any other stakeholder and community representatives	0

14. IQAC Meetings

Number of IQAC meetings held during the year	14
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15. Whether Calendar of activities of IQAC formulated for the academic year

yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Sr. No		
1	Number of academic programs proposed	02
2	Number of value-added programs proposed	4-8 per specialization
3	Number of skill-oriented programs proposed	06
4	Number of faculty competency and development programs proposed	01
5	Number of other staff development programs proposed	01
6	Number of student mentoring programs proposed	09
7	Number of co-curricular activities proposed	44
8	Number of inter departmental cooperative schemes proposed	01

9	Number of community extension programs proposed	19
10	Any other programs proposed (Specify)	01

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

1	Number of academic programs implemented	00
2	Number of value-added programs implemented	00
3	Number of skill-oriented programs implemented	06
4	Number of faculty competency and development programs implemented	01
5	Number of other staff development programs implemented	01
6	Number of students mentoring programs implemented	14
7	Number of co-curricular activities implemented	44
8	Number of inter departmental cooperative programs implemented	01
9	Number of community extension programs implemented	28
10	Any other programs suggested that are implemented (Specify)	01

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

1	Number of seminars/ conferences/ workshops organized by IQAC within the institution	03
2	Number of participants from the institution	35
3	Number of participants from outside	00
4	Number of external experts Invited	07

5	Number of external conferences/seminars/ workshops on institutional quality attended	00
6	Number of events conducted with IQACs of other institutions as Collaborative programs	00

19. Did IQAC receive any funding from UGC during the year?

√	Yes
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	No
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20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL)

Rs.60,000/-

Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	Rs. 6,15,900/-
Amount Received from any other source including the college management	0

21. Any significant contribution made by IQAC on quality enhancement during current year
(Please provide details in bullet format)

1. Introduction of CBCS- Electives to be offered F.Y.B.Sc. in term I and II:2015-2016
2. Plan of action worked out for elective subjects to be offered
3. Work started on the following:
4. Degree programs to be implemented in June 2016
5. Honors and Regular B.Sc. degree program with 7 specializations
6. Restructuring of syllabus- CBCS (Experts: Dr. Swaroop, Dr. Rita Sonavat are called for IQAC meetings for their inputs)
7. Significant contribution to achieve “Potential for Excellence Honor Phase III (2015-2020)”
8. SVT College of Home Science (Autonomous) instituted five Gold Medals for meritorious students of Faculty of Home Science and four departments.
9. SVT College of Home Science (Autonomous) was awarded 6 UGC funded minor research projects amounting to 18 lakhs and also funds to host a National Seminar and State level Workshop in 2015-2016.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programs

1	Amount Received from any other source including the college management	Rs. 1,65,500/-
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2	Number of faculty members involved in curriculum restructuring/revision/syllabus development	27(permanent faculty) 50 (CHB, retired staff, subject experts)
3	Number of programs in which evaluation process reformation taken up and implemented	As the new restructured syllabus is going to be implemented from June 2016, the evaluation pattern for all the first-year subjects is being planned.
4	Number of active teaching days during the current academic year	171
5	Average percentage of attendance of students	80 %
6	Percentage of classes engaged by guest faculty and temporary teachers	30 %
7	Number of self-financed programs offered	08
8	Number of aided programs offered	Bachelor in Home Science with 10 specializations
9	Number of programs discontinued during the year	Nil

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

1	Percentage of courses where student feedback is taken	100 %
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25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year–

1	Number of major research projects undertaken during the year	0
2	Number of minor research projects undertaken during the year	06
3	Number of major ongoing Projects	0
4	Number of minor ongoing Projects	0
5	Number of major projects Completed	0
6	Number of minor projects Completed	01
7	Number of major project proposals submitted for external funding	02
8	Number of minor project proposals submitted for external funding	0
9	Number of research publications in peer reviewed journals	21
10	Number of research publications in international peer reviewed journals	15
11	Number of research publications in national peer reviewed journals	06
12	Number of research papers accepted for publication in international peer reviewed journals	0
13	Number of research papers accepted for publication in national peer reviewed journals	0
14	Average of impact factor of publications reported	4.2
15	Number of books published	0
16	Number of edited books Published	0
17	Number of books (single authored) published	0
18	Number of books (coauthored) published	0

19	Number of conferences attended by faculty	20
20	Number of international conferences attended	0
21	Number of national conferences attended	20
22	Number of papers presented in conferences	16
23	Number of papers presented in international conferences	09
24	Number of papers presented in national conferences	07
25	Number of conferences organized by the institution	01
26	Number of faculty acted as experts resource persons	03
27	Number of faculty acted as experts resource persons international	01
28	Number of faculty acted as experts resource persons national	02
29	Number of collaborations with international institutions	0
30	Number of collaborations with national institutions	03
31	Number of linkages created during the year	40
32	Total budget for research for current year as a percentage of total institution budget	0
33	Amount of external research funding received in the year	Rs.16,15,000/-
34	Number of patents received in the year	0
35	Number of patents applied for in the year	0
36	Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	0
37	Number of PhDs awarded during the year	0
38	Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	37 %

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution.

This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

1	The total intake of students for various courses (Sanctioned)	635
2	Actual enrollment during the year	822
3	Student dropout percentage during the year	16.48 %
4	Success percentage in the final examination across the courses	85.31 %
5	Number of academic distinctions in the final examination and percentage	05
6	Number of students who got admitted to institutions of national importance	02
7	Number of students admitted to institutions Abroad	02
8	Number of students qualified in UGC NET / SET	0
9	Number of students qualified GATE/ CAT/ other examination (Specify)	NA

28. Does student support mechanism exist for coaching for competitive examinations?

No

29. Student participation, if response is yes to Qn. 28

1	Number of students participated	-
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30. Does student counselling and guidance service exist?

Yes

31. Student participation, if answer to Qn. 30 is yes

1	Number of students participated	34
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32. Career Guidance

1	Number of career guidance programs organized	06
2	Percentage of students participated in career guidance programs	97.8%

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 33

1	Number of students participated in campus selection programs	21
2	Number of students selected for placement during the year	13

35. Does gender sensitization program exist?

Yes

36. If Answer is Yes to Qn 35

1	Number of programs organized	02
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37. Student activities

1	Number of students participated in external cultural events	127
2	Number of prizes won by students in external cultural events	13
3	Number of cultural events conducted by the institute for the students	05
4	Number of students participated in international sports and games events	00
5	Number of students participated in national level sports and games events	01

6	Number of students participated in state level sports and games events	01
7	Number of students participated in university level sports and games events	07
8	Number of prizes won by students in international sports and games events	00
9	Number of prizes won by students in national level sports and games events	00
10	Number of prizes won by students in state level sports and games events	01
11	Number of prizes won by students in university level sports and games events	03
12	Number of sports and games events conducted by the institute for the students	02

38. Composition of students

1	Percentage of Scheduled Caste	6.69%
2	Percentage of Scheduled Tribe	1.67%
3	Percentage of other backward communities	11.04%
4	Percentage of women Students	100%
5	Percentage of physically Challenged	1 student

6	Percentage of rural students	0%
7	Percentage of urban students	100%

39. Scholarships and Financial Support

1	Number of students availing financial support from the institution	01
2	Amount disbursed as financial support from the institution	Rs. 9,600/-
3	Number of students awarded scholarship from the institution	0
4	Number of students received notable national/international achievements/recognition	0

40. Student initiatives

Student initiated the idea or conducted an activity on their own.

Number of community upliftment programs initiated by students	06
Number of literary programs initiated by students	01
Number of social action initiatives based on science / environment initiated by students	01
Number of student research initiatives	01

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. Whether perspective plan for overall developmental activities is created?

<input checked="" type="checkbox"/>	Yes
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<input type="checkbox"/>	No
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42. If the answer for Qn. 41 is Yes, is the plan implemented and monitored?

<input checked="" type="checkbox"/>	Yes
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<input type="checkbox"/>	No
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43. Whether benchmarking is created for institutional quality management efforts?

<input checked="" type="checkbox"/>	Yes
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<input type="checkbox"/>	No
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44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format

- Development of perspective plan 2014-2019
- Reviewing recommendations of the NAAC peer team visit
- Planning for restructuring of syllabus with Choice based credit system (CBCS)
- Innovative methods of teaching learning process.
- Formation of Academic Enrichment Committee under IQAC
- Upgradation of academic tools and Infrastructure
- Encouragement of staff for PhD registration and applying for major and minor research project.
- Initiation of Examination and evaluation reforms

45. Is a Management Information System (MIS) in place?

Yes

No

46. If answer to question 45 is Yes, please provide details of MIS applied to

1. Administrative procedures including finance
2. Student admission
3. Student records

4. Evaluation and examination procedures

5. Research and publication

6. Others

(enter the respective details corresponding to the serial numbers)

1. Administrative procedures including finance-

- Sir Vithaldas Thackersey College of Home Science is an autonomous and constituent college of SNDT Women's University, Juhu, Mumbai. As an Autonomous college, there are statutory bodies including Board of Management, Finance Board, Academic Council and Board of Studies. The agenda, duly approved minutes, resolutions and the action taken report is documented yearly for all the meetings.
- The annual budgets, revised estimated budgets and audited statements of aided and unaided programs is duly approved through Finance Board, Board of Management and Senate of the SNDT Women's University.
- Developing standardized formats for data collection from different stakeholders
- Computerised process of generating documents
- Use of finance softwares-Tally for all financial documentations
- Initiated use of softwares for online deduction of e-TDS

2. Student admission

- Student admissions are online and based on merit. SNDT Women's University portal (<http://sndt.digitaluniversity.ac/>) for admission is linked with college website www.svt.edu.in.
- Initiation of customized inhouse students admission software

3. Student records

- Student records are maintained online as well as in printed form.

- Library enrolment for students streamlined with SLIM 21 software

4. Evaluation and examination procedures

- The College is an autonomous institution. It has an Examination Department of its own which conducts all the examinations. The College has guidelines for examination system which are in line with the S.N.D.T. Women's University norms. GPA is calculated for every student's performance after the final year examination.
- Central Assessment program for evaluation of answer sheets in place

5. Research & Publication

IQAC Committee facilitates the documentation of research and publication of faculty.

47. Existence of learning resource management

	Yes	No
E-database in library	√	
ICT and smart class room	√	
e-Learning sources (eBooks, e-Journals)	√	
Production of teaching Modules	√	
Interactive learning facilities	√	

48. Internal resource mobilization : Kindly provide the amount contributed

Research	--
Consultancy and training	--
Student contribution	--
Alumni contribution	--
Well-wishers	Donation for University gold medal [Rs. 4,00,000]- for the toppers of four departments @Rs. 1,00,000 each

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for Infrastructure development	Rs. 5,51,000/-
Amount spent for student welfare	Rs. 28,870/-
Amount spent for staff welfare	Rs. 47,000/-

50. Is delegation of authority practiced?

Yes

No

51. Does grievance redressal cell exist?

	Yes	No
Faculty	√	
Students	√	
Staff	√	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances received	0 *
Number of grievances resolved	0 *

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances received	5
Number of grievances resolved	5

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances resolved	0
Number of grievances resolved	0

55. Has the institution conducted any SWOT analysis during the year

Yes

No

56. The SWOT analysis was done by internal or by external agency

Internal

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

1. Maximizing academic autonomy to update curriculum in line with changing needs
2. Utilization of CPE phase II grant to upgrade academic tools and infrastructure
3. Improved opportunities for workshops and training programs for students and faculty.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

1. College in composite building of the University thus faces space constraints
2. Vacant positions of technical support staff
3. Dependency on visiting faculty due to vacant teaching staff positions

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

1. Upgraded the credits of the existing post graduate diploma in Specialized Dietetics (from 32 to 48 credits)
2. Increased number of faculty receiving minor research projects

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

1. Financial burden on the Institute due to dependence on increase number of visiting faculty and temporary non-teaching staff
2. Need to publicize the vocational potential for the faculty of Home-Science to students at large

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

1. Ongoing work on introducing B. Sc. (Honors) program in seven specializations under Faculty of Home Science from academic year 2015-16 with choice-based credit system.
2. An increase in the use of ICT in teaching-learning process
3. A number of faculty using interactive boards and other online tools for teaching-learning process
4. Increased number of faculty engagement in research, consultancy, and collaborations with reputed organizations, NGOs, educational institutions.
5. A concerted effort to reach out to community at large and other stakeholders of the institution regarding the vocational potential of faculty of Home Science leading to better enrollment.

62. How do you perceive the role of NAAC in the quality development of your institution?

(Suggestions in bullet format to be given below)

NAAC reaccreditation (third cycle)

1. The NAAC reaccreditation is an effective tool to introspect and set goals and march towards academic excellence and quality.
2. Provides credibility to the institutional standards which in turn facilitates funding from Government and Non-government sources
3. Enable College to achieve the coveted honor of 'College with Potential for Excellence' (2006-2012).
4. Systematic recording and maintenance of vital information.
5. Understanding ways of improving the teaching learning process.

8.

CONCLUDING REMARKS

This exercise is intended to make a self-analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analyzed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.