**NOTE:- The initials of the concerned teaching and non-teaching staff members are denoted in sections of the proforma pertaining to them**

**AQAR 2011 - 2012**

**1. Kindly provide the details of the institution**

|  |  |
| --- | --- |
| Name of Institution: | S.V.T. College of Home Science (Autonomous),  S.N.D.T. Women’s University,  Mumbai – 400 049. |
| Year of Establishment of the Institution: | 1959 |
| Address Line 1: | S.N.D.T. Women’s University, Sir Vithaldas Vidyavihar, |
| Address Line 2: | Juhu Campus, Santacruz (W), |
| City/Town: | Mumbai |
| State: | Maharashtra |
| Postal Code: | 400 049 |
| Email Address: | svtcollegehomescience@yahoo.co.in |

**2. NAAC Accreditation/ Reaccreditation Details**

|  |  |
| --- | --- |
| Year of Accreditation/  Reaccreditation: | 2005 |
| Current Grade: | B++ |
| CGPA: | Institutional Score = 80.65% |

**3. Institutional Status**

|  |
| --- |
| Autonomous College |

**4. Contact Person Details**

|  |  |
| --- | --- |
| Name of Head of Institution: | Dr. Jagmeet Madan, Principal |
| Contact Phone: | 022 - 26602504 |
| Email: | dr.jagmeetmadan@gmail.com |
| Website URL: | www.svt.edu.in |
| Name of IQAC Coordinator | Dr. Jennifer Alexander |
| Email: | svtcollegehomescience@yahoo.co.in  drjalexander@gmail.com |

3

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

**5. Number of academic programmes existing ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Undergraduate (BA/B.Sc./B.Com etc.) | 10 (B.Sc. Home Science) |
| Post Graduate (MA/M.Sc./M.Com etc.) | 00 |
| Research Programmes (M.Phil/P.hD) | 00 |
| Certificate Programmes | 03 |
| Professional Programmes  (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing  etc) | 00 |
| Other value added programmes | 00 |
| Any other programme offered (Specify) | 04 |

**6. Details on Programme Development ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| New programmes added  during the year | 00 |
| New programes designed | 00 |
| Programes under revision | 10 |
| Interdepartmental  collaborative programmes | 01 |
| Inter institutional  collaborative programmes | 01 |
| Number of review  committee  recommendations  implemented (Total) | 27 |
| Number of NAAC peer  team recommendations  implemented | 24 |
| Number of UGC/any other  expert committee  recommendations  implemented | 03 |
| Number of review committee  recommendation under  implementation | 06 |
| Number of NAAC peer  team recommendations  under implementation | 07 |
| Number of UGC/ any other  expert committee  recommendations under  implementation | 01 |

**7. Faculty Details ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Total faculty strength  required as per norms for  all programmes | 40 |
| Total faculty on rolls | 26 |
| Faculty added during the  Year | 00 |
| Faculty positions vacant | 14 |
| Faculty left during the year | 00 |
| Total number of visiting  Faculty (2011-2012) CHB | 35 |
| Total number of guest  Faculty (2011-2012) | 80 |

**8. Qualification of Faculty**

|  |  |
| --- | --- |
| PhD and Above | 07 |
| MPhil | 05 |
| Masters | 14 |
| Any other (Specify) | 00 |

**9. Faculty qualification improvement**

|  |  |
| --- | --- |
| PhD awarded to existing  Faculty | 00 |
| MPhil awarded to existing  Faculty | 00 |
| Any other degree awarded  to existing faculty | 00 |

**10. Administrative Staff Details ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Administrative staff (total  sanctioned) | 33 |
| Administrative staff (Actual  strength) | 16 |
| Added during the year of  reporting | 00 |
| Left during the year | 02 (Court case-terminated) |
| Number of posts vacant | 17 |

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Technical Support Staff  (Total sanctioned strength) | 00 |
| Technical Support Staff  (Actual strength) | 00 |
| Added during the year | 00 |
| Left during the year | 00 |
| Number of posts vacant | 00 |

**4.**

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by

faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

DD MM YYYY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 01 | / | 04 | / | 2004 |

Year of

establishment of

IQAC

**13. Composition of IQAC ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of IQAC members | 11 |
| Number of Alumni in IQAC | 00 |
| Number of Students in  IQAC | 00 |
| Number of Faculty in IQAC | 07 |
| Number of Administrative  Staff in IQAC | 01 |
| Number of Technical Staff  in IQAC | 00 |
| Number of Management  Representatives | 02 |
| Number of External experts  in IQAC | 03 |
| Number of any other  stakeholder and community  representatives | 00 |

**14. IQAC Meetings**

|  |  |
| --- | --- |
| Number of IQAC meetings  held during the year | 11 |

**15.Whether Calendar of activities of IQAC formulated for the academic year**

|  |
| --- |
| Yes |

**16. IQAC Plans for Development ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of academic  programmes proposed | 00 |
| Number of value added  programmes proposed | 05 |
| Number of skill oriented  programmes proposed | 27 |
| Number of faculty  competency and  development programmes  proposed | 06 |
| Number of other staff  development programmes  proposed | 04 |
| Number of student  mentoring programmes  proposed | 06 |
| Number of cocurricular  activities proposed | 16 |
| Number of inter  departmental cooperative  schemes proposed | 14 |
| Number of community  extension programmes  proposed | 32 |
| Any other programmes  proposed (Specify) | 04 |

**17.IQAC Plans for development & Implementation(Enter a number;0 for nil)**

|  |  |
| --- | --- |
| Number of academic  programmes implemented | 00 |
| Number of value added  programmes implemented | 05 |
| Number of skill oriented  programmes implemented | 25 |
| Number of faculty  competency and  development programmes  implemented | 07 |
| Number of other staff  development programmes  implemented | 01 |
| Number of student  mentoring programmes  implemented | 06 |
| Number of cocurricular  activities implemented | 27 |
| Number of inter  departmental cooperative  programs implemented | 14 |
| Number of community  extension programmes implemented | 35 |
| Any other programmes suggested that are  implemented (Specify) | 09 |

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of seminars/  conferences/ workshops  organized by IQAC within  the institution | 00 |
| Number of participants  from the institution | 00 |
| Number of particpants from  Outside | 00 |
| Number of external experts  Invited | 00 |
| Number of external  conferences/seminars/  workshops on institutional  quality attended | 00 |
| Number of events  conducted with IQACs of  other institutions as  collobrative programes | 00 |

**19. Did IQAC receive any funding from UGC during the year ?**

|  |  |  |
| --- | --- | --- |
|  |  | Yes |

|  |  |  |
| --- | --- | --- |
| √ |  | No |

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL)**

**Any other source including internal financial support from the**

**management (Specify amount)**

|  |  |
| --- | --- |
| Amount Received from  UGC | 00 |
| Amount Received from any  other source including the  college management | 00 |

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

|  |
| --- |
| Encouragement to faculty for engaging in research activity. |

**5.**

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

|  |  |
| --- | --- |
| Amount Received from any  other source including the  college management | 04 |
| Number of faculty members  involved in curriculam  restructuring/revision/syllabus  development | 18 |
| Number of programes in  which evaluation process  reformation taken up and  implemented | 08 |
| Number of active teaching  days during the current  academic year | 180 |
| Average percentage of  attendance of students | 65% |
| Percentage of classes  engaged by guest faculty  and temporary teachers | 30% |
| Number of self financed  programmes offered | 07 |
| Number of aided  programmes offered | 10 |
| Number of programmes  discontinued during the year | 02 |

**23. Whether any systematic student feedback mechanism is in place ?**

|  |
| --- |
| Yes |

**24. Feedback Details (If answer to Question 20 is Yes)**

|  |  |
| --- | --- |
| Percentage of courses  where student feedback is  taken | 80% |

**25. Is feedback for improvement provided to the faculty?**

|  |
| --- |
| Yes |

**26. Faculty Research, Projects, and Publication details for the year**

|  |  |
| --- | --- |
| Number of major research projects undertaken during the year | 00 |
| Number of minor research projects undertaken during the year | 02 |
| Number of major ongoing Projects | 01 |
| Number of minor ongoing Projects | 00 |
| Number of major projects Completed | 01 |
| Number of minor projects Completed | 00 |
| Number of major project proposals submitted for external funding | 01 |
| Number of minor project proposals submitted for external funding | 01 |
| Number of research publications in peer  reviewed journals | 03 |
| Number of research publications in  international peer reviewed journals | 02 |
| Number of research publications in national peer reviewed journals | 00 |
| Number of research papers accepted for publication in international peer reviewed  journals | 02 |
| Number of research papers accepted for publication in national peer reviewed  journals | 00 |
| Average of impact factor of publications reported | 00 |
| Number of books published | 00 |
| Number of edited books Published | 01 |
| Number of books (single authored) published | 00 |
| Number of books (coauthored) published | 01 |
| Numbers of conferences attended by faculty | 24 |
| Number of international conferences attended | 28 |
| Number of national conferences attended | 17 |
| Number of papers presented in conferences | 02 |
| Number of papers presented in international conferences | 00 |
| Number of papers presented in national  conferences | 28 |
| Number of conferences organized by the institution | 01 |
| Number of faculty acted as experts resource persons | 06 |
| Number of faculty acted as experts resource persons international | 00 |
| Number of faculty acted as  experts resource personsnational | 03 |
| Number of collaborations  with international  institutions | 00 |
| Number of collaborations  with national institutions | 02 |
| Number of linkages created  during the year | 04 |
| Total budget for research  for current year as a  percentage of total  institution budget | 00 |
| Amount of external  research funding received  in the year | 00 |
| Number of patents received  in the year | 00 |
| Number of patents applied  for in the year | 00 |
| Number of research awards/  recognitions received by  faculty and research fellows  of the institute in the year | 02 |
| Number of PhDs awarded  during the year | 00 |
| Percentage of faculty  members invited as  external experts/resource  persons/reviewers/referees  or any other significant  research activities | 27% |

**6.**

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

|  |  |
| --- | --- |
| The total intake of students  for various courses (Sanctioned) | 300 |
| Actual enrollment during the year | 514 |
| Student dropout percentage during the year | 12.06% (12%) |
| Success percentage in the  final examination across the courses | 94 |
| Number of academic distinctions in the final examination and percentage | 00 |
| Number of students who got admitted to institutions of national importance | 00 |
| Number of students admitted to institutions  abroad | 00 |
| Number of students qualified in UGC NET/  SET | 00 |
| Number of students qualified GATE/ CAT/  other examination (Specify) | 00 |

**28. Does student support mechanism exist for coaching for competitive examinations?**

|  |
| --- |
| No |

**29. Student participation, if response is yes to Qn. 28**

|  |  |
| --- | --- |
| Number of students participated | 00 |

**30. Does student counselling and guidance service exist ?**

|  |
| --- |
| Yes |

**31. Student participation, if answer to Qn. 30 is yes**

|  |  |
| --- | --- |
| Number of students participated | 150 |

**32. Career Guidance**

|  |  |
| --- | --- |
| Number of career guidance  programmes organized | 10 |
| Percentage of students  participated in career  guidance programmes | 95% |

**33. Is there provision for campus placement?**

|  |
| --- |
| Yes |

**34. If yes to Qn. 32**

|  |  |
| --- | --- |
| Number of students  participated in campus  selection programmes | 150 |
| Number of students  selected for placement  during the year | 70 |

**35. Does gender sensitization program exist?**

|  |
| --- |
| Yes |

**36. If Answer is Yes to Qn 34**

|  |  |
| --- | --- |
| Number of programmes  organized | 08 |

**37. Student activities**

|  |  |
| --- | --- |
| Number of students participated in external  cultural events | 82 |
| Number of prizes won by students in external cultural events | 17 |
| Number of cultural events conducted by the institute  for the students | 06 |
| Number of students participated in  international sports and games events | 00 |
| Number of students participated in national level sports and games events | 00 |
| Number of students participated in state level  sports and games events | 00 |
| Number of students participated in university  level sports and games events | 04 |
| Number of prizes won by students in international sports and games events | 00 |
| Number of prizes won by students in national level sports and games events | 00 |
| Number of prizes won by students in state level  sports and games events | 00 |
| Number of prizes won by students in university level sports and games events | 00 |
| Number of sports and games events conducted  by the institute for the students | 11 |

**38. Composition of students**

|  |  |
| --- | --- |
| Percentage of Scheduled  Caste | 04% |
| Percentage of Scheduled  Tribe | 00 |
| Percentage of other  backward communities | 06% |
| Percentage of women  Students | 100% |
| Percentage of physically  Challenged | 00 |
| Percentage of rural  students | 00 |
| Percentage of urban  students | 100% |

**39. Scholarships and Financial Support**

|  |  |
| --- | --- |
| Number of students  availing financial support  from the institution | 25 |
| Amount disbursed as  financial support from the  institution | Rs.42000/- |
| Number of students  awarded scholarship from  the institution | 00 |
| Number of students  received notable  national/international  acheivements/recognition | 01 |

**40. Student initiatives**

|  |  |
| --- | --- |
| Number of community up-liftment programmes initiated by students | 07 |
| Number of literary programmes initiated by  students | 03 |
| Number of social action initiatives based on science / environment initiated by students | 07 |
| Number of student research initiatives | 27 |

**7.**

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**43. Whether benchmarking is created for institutional quality management efforts?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format**

|  |
| --- |
| * **Teaching Learning Process** – Acquiring advanced academic tools, gadgets to support ICT based learning, E Class rooms, ICT training of teachers, improved / advanced softwares. * **Curriculum Planning** – Restructuring Workshop with National Experts, Student feed back at Entry, Mid term and Exit Level. * **Research & Publications –** EightFaculties registered for Ph.D., One Faculty got recognition as a Ph.D. guide, and a Minor research project sanctioned from UGC. * **Governance** – Updating of accounts, CPE Phase I (2006-2009) & College inducted for CPE Phase II (2009-2012), 3rd Autonomy Review Committee visit completed on 22nd & 23rd, Feb, 2012. |

**45. Is a Management Information System (MIS) in place?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**46. If answer to question 45 is Yes, please provide details of MIS applied to**

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research documentation & administration

6. Others

(enter the respective details corresponding to the serial numbers)

|  |
| --- |
| The detailing of each head has been submitted as MIS Compilation for the University annual report 2011 – 2012 & Joint Director’s office data base. |

**47. Existence of learning resource management**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Edatabase in library |  |  |
| ICT and smartclass room |  |  |
| Elearning sources (eBooks, eJournals) |  |  |
| Production of teaching Modules |  |  |
| Interactive learning facilities |  |  |

**48. Internal resource mobilization : Kindly provide the amount contributed**

|  |  |
| --- | --- |
| Research | 1.50 Lakhs & 1.00 Lakh (Rs.2,50,000/-) |
| Consultancy and training | 2.97 Lakhs (Rs.3,00,000/-) |
| Student contribution | 00 |
| Alumni contribution | 00 |
| Wellwishers | 0.14 Lakhs (Rs.15,000/-) |

**49. Infrastructure and welfare spending: Please specify the amount**

|  |  |
| --- | --- |
| Amount spent for Infrastructure development | 51.08 Lakhs (Rs.51,00,000/-) |
| Amount spent for student welfare | 3.13 Lakhs (Rs.3,00,000/-) |
| Amount spent for staff welfare | 1.34 Lakhs(Rs.1,35,000/-) |

**50. Is delegation of authority practiced**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**51. Does grievance redressal cell exist ?**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Faculty |  |  |
| Students |  |  |
| Staff |  |  |

**52. Grievances received from faculty and resolved( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of grievances received | 04 |
| Number of grievances resolved | 03 |

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of grievances received | 14 |
| Number of grievances resolved | 14 |

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of grievances resolved | 04 |
| Number of grievances resolved | 03 |

**55. Has the institution conducted any SWOT analysis during the year**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**56. The SWOT analysis was done by internal or by external agency**

|  |  |  |
| --- | --- | --- |
| √ |  | Internal |

|  |  |  |
| --- | --- | --- |
|  |  | External |

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

|  |
| --- |
| 1. **Academic Autonomy : up gradation of curriculum, innovative teaching learning process, varied evaluation methods, staff training and development.** 2. **Improved infrastructure (with CPE & Autonomy Grant) ICT enabled teaching environment, improved library facilities, improved physical facilities.** 3. **Hardworking and committed staff members (Teaching, Non-Teaching) cohesive working environment.** |

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

|  |
| --- |
| 1. **Vacant sanctioned post - Teaching and Non-Teaching Staff Not filled**   **leading to Man Power Problem & greater dependence on temporary clock**  **hour basis staff.**   1. **Reduced Appeal and Visibility of Home Science as a discipline in**   **the Student community.**   1. **Increased paper work and documentation in the non-academic area.** |

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

|  |
| --- |
| 1. **Encouragement of teaching faculty to avail opportunities related to research and publication – Time Table flexibility, Utilization of Duty Leave, registration for Ph.D. & writing major & minor research project proposals.** 2. **Initiated innovative programs (Self Financing courses) in lieu with changing demands and needs of the society.** |

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

|  |
| --- |
| 1. **Threats with the current times due to the surge in the number of the institutions offering increasing options for varied career related**   **programmes.**  **2. To manage the academic and administrative functioning of the**  **institutions with 50% staff strength (Teaching & Non-Teaching)** |

**61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

|  |
| --- |
| * **Teaching Learning Process** – Acquiring advanced academic tools, gadgets to support ITC based learning, E Class rooms, ITC training of teachers, improved / advanced softwares. * **Curriculum Planning** – Syllabus Restructuring Workshop with National Experts, Student feed back at entry, Mid term and exit level. * **Research & Publications –** Faculty registering for Ph.D., Faculty getting recognition as a Ph.D. guide, Minor & Major research. * **Governance** – Updating of accounts, CPE Phase I(2006 -2009) Amount granted Rs.1 Crore & College inducted for CPE Phase II(2009 0 2012)Amount granted Rs.75 Lakhs, 3rd Autonomy Review Committee visit completed 22nd & 23rd, Feb, 2012. |

**62. How do you perceive the role of NAAC in the quality development of your institution?**

**(Suggestions in bullet format to be given below)**

|  |
| --- |
| * The format of NAAC accreditation favours a focused direction towards quality enhancement. * The Seven criterions of evaluation spelt out by NAAC and SWOT analysis facilitates introspection by the institute towards total growth. |

**8.**

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.