**NOTE:- The initials of the concerned teaching and non-teaching staff members are denoted in sections of the proforma pertaining to them**

**AQAR 2011 - 2012**

**1. Kindly provide the details of the institution**

|  |  |
| --- | --- |
| Name of Institution: | S.V.T. College of Home Science (Autonomous),S.N.D.T. Women’s University, Mumbai – 400 049. |
| Year of Establishment of the Institution: | 1959 |
| Address Line 1: | S.N.D.T. Women’s University, Sir Vithaldas Vidyavihar, |
| Address Line 2: | Juhu Campus, Santacruz (W), |
| City/Town: | Mumbai |
| State: | Maharashtra |
| Postal Code: | 400 049 |
| Email Address: | svtcollegehomescience@yahoo.co.in |

**2. NAAC Accreditation/ Reaccreditation Details**

|  |  |
| --- | --- |
| Year of Accreditation/Reaccreditation: | 2005 |
| Current Grade: | B++ |
| CGPA: | Institutional Score = 80.65% |

**3. Institutional Status**

|  |
| --- |
| Autonomous College |

**4. Contact Person Details**

|  |  |
| --- | --- |
| Name of Head of Institution: | Dr. Jagmeet Madan, Principal |
| Contact Phone: | 022 - 26602504 |
| Email: | dr.jagmeetmadan@gmail.com |
| Website URL: | www.svt.edu.in |
| Name of IQAC Coordinator | Dr. Jennifer Alexander |
| Email: | svtcollegehomescience@yahoo.co.indrjalexander@gmail.com |

3

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

**5. Number of academic programmes existing ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Undergraduate (BA/B.Sc./B.Com etc.) |  10 (B.Sc. Home Science) |
| Post Graduate (MA/M.Sc./M.Com etc.) | 00 |
| Research Programmes (M.Phil/P.hD) | 00 |
| Certificate Programmes | 03 |
| Professional Programmes(B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursingetc) | 00 |
| Other value added programmes | 00 |
| Any other programme offered (Specify) | 04 |

**6. Details on Programme Development ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| New programmes addedduring the year | 00 |
| New programes designed | 00 |
| Programes under revision | 10 |
| Interdepartmentalcollaborative programmes | 01 |
| Inter institutionalcollaborative programmes | 01 |
| Number of reviewcommitteerecommendationsimplemented (Total) | 27 |
| Number of NAAC peerteam recommendationsimplemented | 24 |
| Number of UGC/any otherexpert committeerecommendationsimplemented | 03 |
| Number of review committeerecommendation underimplementation | 06 |
| Number of NAAC peerteam recommendationsunder implementation | 07 |
| Number of UGC/ any otherexpert committeerecommendations underimplementation | 01 |

**7. Faculty Details ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Total faculty strengthrequired as per norms forall programmes | 40 |
| Total faculty on rolls | 26 |
| Faculty added during theYear | 00 |
| Faculty positions vacant | 14 |
| Faculty left during the year | 00 |
| Total number of visitingFaculty (2011-2012) CHB | 35 |
| Total number of guestFaculty (2011-2012) | 80 |

**8. Qualification of Faculty**

|  |  |
| --- | --- |
| PhD and Above | 07 |
| MPhil | 05 |
| Masters | 14 |
| Any other (Specify) | 00 |

**9. Faculty qualification improvement**

|  |  |
| --- | --- |
| PhD awarded to existingFaculty | 00 |
| MPhil awarded to existingFaculty | 00 |
| Any other degree awardedto existing faculty | 00 |

**10. Administrative Staff Details ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Administrative staff (totalsanctioned) | 33 |
| Administrative staff (Actualstrength) | 16 |
| Added during the year ofreporting | 00 |
| Left during the year |  02 (Court case-terminated) |
| Number of posts vacant | 17 |

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Technical Support Staff(Total sanctioned strength) | 00 |
| Technical Support Staff(Actual strength) | 00 |
| Added during the year | 00 |
| Left during the year | 00 |
| Number of posts vacant | 00 |

**4.**

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by

faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

**12. Establishment details**

 DD MM YYYY

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 01 | / | 04 | / | 2004 |

 Year of

establishment of

IQAC

**13. Composition of IQAC ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of IQAC members | 11 |
| Number of Alumni in IQAC | 00 |
| Number of Students inIQAC | 00 |
| Number of Faculty in IQAC | 07 |
| Number of AdministrativeStaff in IQAC | 01 |
| Number of Technical Staffin IQAC | 00 |
| Number of ManagementRepresentatives | 02 |
| Number of External expertsin IQAC | 03 |
| Number of any otherstakeholder and communityrepresentatives | 00 |

**14. IQAC Meetings**

|  |  |
| --- | --- |
| Number of IQAC meetingsheld during the year | 11 |

**15.Whether Calendar of activities of IQAC formulated for the academic year**

|  |
| --- |
| Yes |

**16. IQAC Plans for Development ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of academicprogrammes proposed | 00 |
| Number of value addedprogrammes proposed | 05 |
| Number of skill orientedprogrammes proposed | 27 |
| Number of facultycompetency anddevelopment programmesproposed | 06 |
| Number of other staffdevelopment programmesproposed | 04 |
| Number of studentmentoring programmesproposed | 06 |
| Number of cocurricularactivities proposed | 16 |
| Number of interdepartmental cooperativeschemes proposed | 14 |
| Number of communityextension programmesproposed | 32 |
| Any other programmesproposed (Specify) | 04 |

**17.IQAC Plans for development & Implementation(Enter a number;0 for nil)**

|  |  |
| --- | --- |
| Number of academicprogrammes implemented | 00 |
| Number of value addedprogrammes implemented | 05 |
| Number of skill orientedprogrammes implemented | 25 |
| Number of facultycompetency anddevelopment programmesimplemented | 07 |
| Number of other staffdevelopment programmesimplemented | 01 |
| Number of studentmentoring programmesimplemented | 06 |
| Number of cocurricularactivities implemented | 27 |
| Number of interdepartmental cooperativeprograms implemented | 14 |
| Number of communityextension programmes implemented | 35 |
| Any other programmes suggested that areimplemented (Specify) | 09 |

**18. IQAC Seminars and Conferences ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of seminars/conferences/ workshopsorganized by IQAC withinthe institution | 00 |
| Number of participantsfrom the institution | 00 |
| Number of particpants fromOutside | 00 |
| Number of external expertsInvited | 00 |
| Number of externalconferences/seminars/workshops on institutionalquality attended | 00 |
| Number of eventsconducted with IQACs ofother institutions ascollobrative programes | 00 |

**19. Did IQAC receive any funding from UGC during the year ?**

|  |  |  |
| --- | --- | --- |
|  |  | Yes |

|  |  |  |
| --- | --- | --- |
| √ |  | No |

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL)**

**Any other source including internal financial support from the**

**management (Specify amount)**

|  |  |
| --- | --- |
| Amount Received fromUGC | 00 |
| Amount Received from anyother source including thecollege management | 00 |

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

|  |
| --- |
| Encouragement to faculty for engaging in research activity. |

**5.**

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

**22. Academic Programmes**

|  |  |
| --- | --- |
| Amount Received from anyother source including thecollege management | 04 |
| Number of faculty membersinvolved in curriculamrestructuring/revision/syllabusdevelopment | 18 |
| Number of programes inwhich evaluation processreformation taken up andimplemented | 08 |
| Number of active teachingdays during the currentacademic year | 180 |
| Average percentage ofattendance of students | 65% |
| Percentage of classesengaged by guest facultyand temporary teachers | 30% |
| Number of self financedprogrammes offered | 07 |
| Number of aidedprogrammes offered | 10 |
| Number of programmesdiscontinued during the year | 02 |

**23. Whether any systematic student feedback mechanism is in place ?**

|  |
| --- |
| Yes |

**24. Feedback Details (If answer to Question 20 is Yes)**

|  |  |
| --- | --- |
| Percentage of courseswhere student feedback istaken | 80% |

**25. Is feedback for improvement provided to the faculty?**

|  |
| --- |
| Yes |

**26. Faculty Research, Projects, and Publication details for the year**

|  |  |
| --- | --- |
| Number of major research projects undertaken during the year | 00 |
| Number of minor research projects undertaken during the year | 02  |
| Number of major ongoing Projects |  01  |
| Number of minor ongoing Projects | 00 |
| Number of major projects Completed | 01  |
| Number of minor projects Completed | 00 |
| Number of major project proposals submitted for external funding |  01  |
| Number of minor project proposals submitted for external funding |  01  |
| Number of research publications in peerreviewed journals | 03 |
| Number of research publications ininternational peer reviewed journals |  02  |
| Number of research publications in national peer reviewed journals | 00 |
| Number of research papers accepted for publication in international peer reviewedjournals |  02  |
| Number of research papers accepted for publication in national peer reviewedjournals | 00 |
| Average of impact factor of publications reported | 00 |
| Number of books published | 00 |
| Number of edited books Published |  01  |
| Number of books (single authored) published | 00 |
| Number of books (coauthored) published |  01  |
| Numbers of conferences attended by faculty | 24 |
| Number of international conferences attended | 28 |
| Number of national conferences attended | 17 |
| Number of papers presented in conferences | 02 |
| Number of papers presented in international conferences | 00 |
| Number of papers presented in nationalconferences | 28 |
| Number of conferences organized by the institution | 01 |
| Number of faculty acted as experts resource persons | 06 |
| Number of faculty acted as experts resource persons international | 00  |
| Number of faculty acted asexperts resource personsnational | 03 |
| Number of collaborationswith internationalinstitutions | 00 |
| Number of collaborationswith national institutions | 02 |
| Number of linkages createdduring the year | 04 |
| Total budget for researchfor current year as apercentage of totalinstitution budget | 00 |
| Amount of externalresearch funding receivedin the year | 00 |
| Number of patents receivedin the year | 00 |
| Number of patents appliedfor in the year | 00 |
| Number of research awards/recognitions received byfaculty and research fellowsof the institute in the year | 02 |
| Number of PhDs awardedduring the year | 00 |
| Percentage of facultymembers invited asexternal experts/resourcepersons/reviewers/refereesor any other significantresearch activities | 27% |

**6.**

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

**27. Student Details and Support Mechanisms**

|  |  |
| --- | --- |
| The total intake of studentsfor various courses (Sanctioned) | 300 |
| Actual enrollment during the year | 514 |
| Student dropout percentage during the year | 12.06% (12%) |
| Success percentage in thefinal examination across the courses | 94 |
| Number of academic distinctions in the final examination and percentage | 00 |
| Number of students who got admitted to institutions of national importance | 00 |
| Number of students admitted to institutionsabroad | 00 |
| Number of students qualified in UGC NET/SET | 00 |
| Number of students qualified GATE/ CAT/other examination (Specify) | 00 |

**28. Does student support mechanism exist for coaching for competitive examinations?**

|  |
| --- |
| No |

**29. Student participation, if response is yes to Qn. 28**

|  |  |
| --- | --- |
| Number of students participated |  00  |

**30. Does student counselling and guidance service exist ?**

|  |
| --- |
| Yes |

**31. Student participation, if answer to Qn. 30 is yes**

|  |  |
| --- | --- |
| Number of students participated | 150 |

**32. Career Guidance**

|  |  |
| --- | --- |
| Number of career guidanceprogrammes organized | 10 |
| Percentage of studentsparticipated in careerguidance programmes | 95% |

**33. Is there provision for campus placement?**

|  |
| --- |
| Yes |

**34. If yes to Qn. 32**

|  |  |
| --- | --- |
| Number of studentsparticipated in campusselection programmes | 150 |
| Number of studentsselected for placementduring the year | 70 |

**35. Does gender sensitization program exist?**

|  |
| --- |
| Yes |

**36. If Answer is Yes to Qn 34**

|  |  |
| --- | --- |
| Number of programmesorganized | 08 |

**37. Student activities**

|  |  |
| --- | --- |
| Number of students participated in externalcultural events | 82 |
| Number of prizes won by students in external cultural events | 17 |
| Number of cultural events conducted by the institutefor the students | 06 |
| Number of students participated ininternational sports and games events | 00 |
| Number of students participated in national level sports and games events | 00 |
| Number of students participated in state levelsports and games events | 00 |
| Number of students participated in universitylevel sports and games events | 04 |
| Number of prizes won by students in international sports and games events | 00 |
| Number of prizes won by students in national level sports and games events | 00 |
| Number of prizes won by students in state levelsports and games events | 00 |
| Number of prizes won by students in university level sports and games events | 00 |
| Number of sports and games events conductedby the institute for the students | 11 |

**38. Composition of students**

|  |  |
| --- | --- |
| Percentage of ScheduledCaste | 04% |
| Percentage of ScheduledTribe | 00 |
| Percentage of otherbackward communities | 06% |
| Percentage of womenStudents | 100% |
| Percentage of physicallyChallenged | 00 |
| Percentage of ruralstudents | 00 |
| Percentage of urbanstudents | 100% |

**39. Scholarships and Financial Support**

|  |  |
| --- | --- |
| Number of studentsavailing financial supportfrom the institution | 25 |
| Amount disbursed asfinancial support from theinstitution | Rs.42000/- |
| Number of studentsawarded scholarship fromthe institution | 00 |
| Number of studentsreceived notablenational/internationalacheivements/recognition | 01 |

**40. Student initiatives**

|  |  |
| --- | --- |
| Number of community up-liftment programmes initiated by students | 07 |
| Number of literary programmes initiated bystudents | 03 |
| Number of social action initiatives based on science / environment initiated by students | 07 |
| Number of student research initiatives | 27 |

**7.**

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**43. Whether benchmarking is created for institutional quality management efforts?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**44. If the answer to Question 43 is Yes, please list the benchmarking in various areas of development in bullet format**

|  |
| --- |
| * **Teaching Learning Process** – Acquiring advanced academic tools, gadgets to support ICT based learning, E Class rooms, ICT training of teachers, improved / advanced softwares.
* **Curriculum Planning** – Restructuring Workshop with National Experts, Student feed back at Entry, Mid term and Exit Level.
* **Research & Publications –** EightFaculties registered for Ph.D., One Faculty got recognition as a Ph.D. guide, and a Minor research project sanctioned from UGC.
* **Governance** – Updating of accounts, CPE Phase I (2006-2009) & College inducted for CPE Phase II (2009-2012), 3rd Autonomy Review Committee visit completed on 22nd & 23rd, Feb, 2012.
 |

**45. Is a Management Information System (MIS) in place?**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**46. If answer to question 45 is Yes, please provide details of MIS applied to**

1. Administrative procedures including finance

2. Student admission

3. Student records

4. Evaluation and examination procedures

5. Research documentation & administration

6. Others

(enter the respective details corresponding to the serial numbers)

|  |
| --- |
| The detailing of each head has been submitted as MIS Compilation for the University annual report 2011 – 2012 & Joint Director’s office data base. |

**47. Existence of learning resource management**

|  |  |  |
| --- | --- | --- |
|  | Yes |  No |
| Edatabase in library |  |  |
| ICT and smartclass room |  |  |
| Elearning sources (eBooks, eJournals) |  |  |
| Production of teaching Modules |  |  |
| Interactive learning facilities |  |  |

**48. Internal resource mobilization : Kindly provide the amount contributed**

|  |  |
| --- | --- |
| Research | 1.50 Lakhs & 1.00 Lakh (Rs.2,50,000/-) |
| Consultancy and training | 2.97 Lakhs (Rs.3,00,000/-) |
| Student contribution | 00 |
| Alumni contribution | 00 |
| Wellwishers | 0.14 Lakhs (Rs.15,000/-) |

**49. Infrastructure and welfare spending: Please specify the amount**

|  |  |
| --- | --- |
| Amount spent for Infrastructure development | 51.08 Lakhs (Rs.51,00,000/-) |
| Amount spent for student welfare | 3.13 Lakhs (Rs.3,00,000/-) |
| Amount spent for staff welfare | 1.34 Lakhs(Rs.1,35,000/-) |

**50. Is delegation of authority practiced**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**51. Does grievance redressal cell exist ?**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| Faculty |  |  |
| Students |  |  |
| Staff |  |  |

**52. Grievances received from faculty and resolved( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of grievances received | 04 |
| Number of grievances resolved | 03 |

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of grievances received | 14 |
| Number of grievances resolved | 14 |

**54. Number of grievances received from other staff members and resolved ( Enter a number; 0 for nil)**

|  |  |
| --- | --- |
| Number of grievances resolved | 04 |
| Number of grievances resolved | 03 |

**55. Has the institution conducted any SWOT analysis during the year**

|  |  |  |
| --- | --- | --- |
| √ |  | Yes |

|  |  |  |
| --- | --- | --- |
|  |  | No |

**56. The SWOT analysis was done by internal or by external agency**

|  |  |  |
| --- | --- | --- |
| √ |  | Internal |

|  |  |  |
| --- | --- | --- |
|  |  | External |

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

|  |
| --- |
| 1. **Academic Autonomy : up gradation of curriculum, innovative teaching learning process, varied evaluation methods, staff training and development.**
2. **Improved infrastructure (with CPE & Autonomy Grant) ICT enabled teaching environment, improved library facilities, improved physical facilities.**
3. **Hardworking and committed staff members (Teaching, Non-Teaching) cohesive working environment.**
 |

**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

|  |
| --- |
| 1. **Vacant sanctioned post - Teaching and Non-Teaching Staff Not filled**

 **leading to Man Power Problem & greater dependence on temporary clock** **hour basis staff.** 1. **Reduced Appeal and Visibility of Home Science as a discipline in**

 **the Student community.**1. **Increased paper work and documentation in the non-academic area.**
 |

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

|  |
| --- |
| 1. **Encouragement of teaching faculty to avail opportunities related to research and publication – Time Table flexibility, Utilization of Duty Leave, registration for Ph.D. & writing major & minor research project proposals.**
2. **Initiated innovative programs (Self Financing courses) in lieu with changing demands and needs of the society.**
 |

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

|  |
| --- |
| 1. **Threats with the current times due to the surge in the number of the institutions offering increasing options for varied career related**

 **programmes.****2. To manage the academic and administrative functioning of the**  **institutions with 50% staff strength (Teaching & Non-Teaching)** |

**61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)**

|  |
| --- |
| * **Teaching Learning Process** – Acquiring advanced academic tools, gadgets to support ITC based learning, E Class rooms, ITC training of teachers, improved / advanced softwares.
* **Curriculum Planning** – Syllabus Restructuring Workshop with National Experts, Student feed back at entry, Mid term and exit level.
* **Research & Publications –** Faculty registering for Ph.D., Faculty getting recognition as a Ph.D. guide, Minor & Major research.
* **Governance** – Updating of accounts, CPE Phase I(2006 -2009) Amount granted Rs.1 Crore & College inducted for CPE Phase II(2009 0 2012)Amount granted Rs.75 Lakhs, 3rd Autonomy Review Committee visit completed 22nd & 23rd, Feb, 2012.
 |

**62. How do you perceive the role of NAAC in the quality development of your institution?**

**(Suggestions in bullet format to be given below)**

|  |
| --- |
| * The format of NAAC accreditation favours a focused direction towards quality enhancement.
* The Seven criterions of evaluation spelt out by NAAC and SWOT analysis facilitates introspection by the institute towards total growth.
 |

**8.**

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.